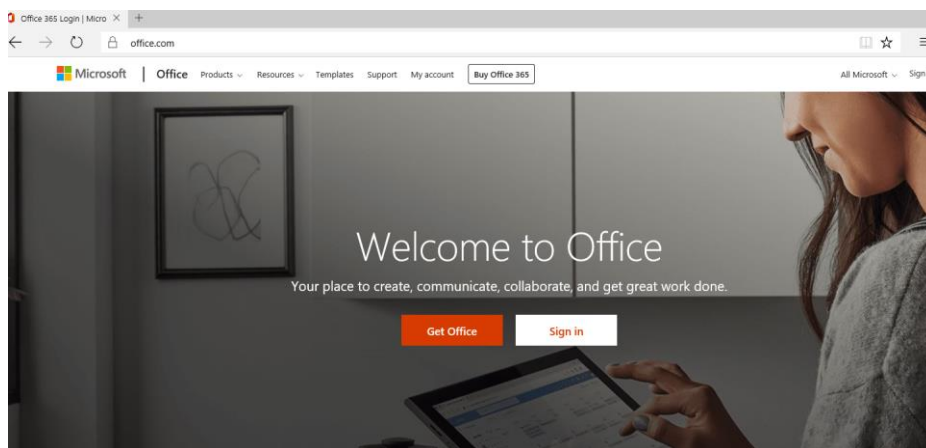
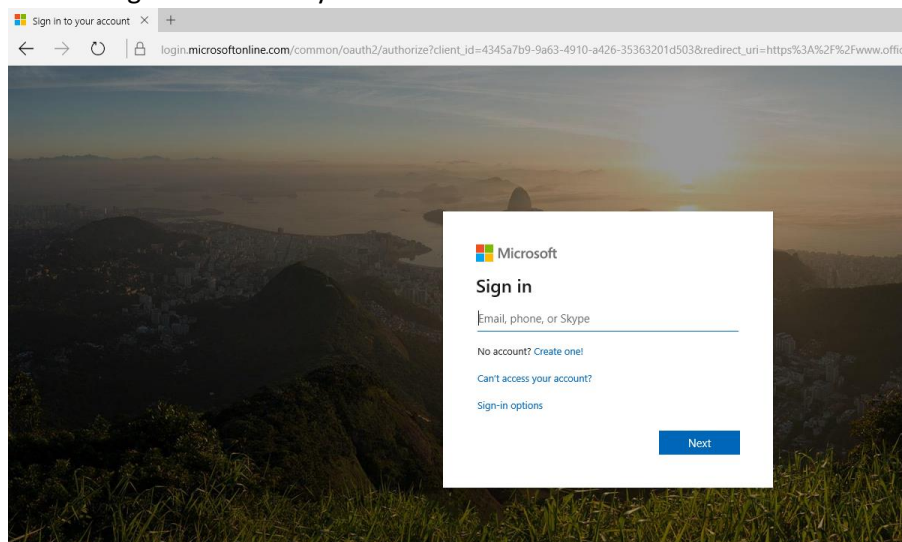


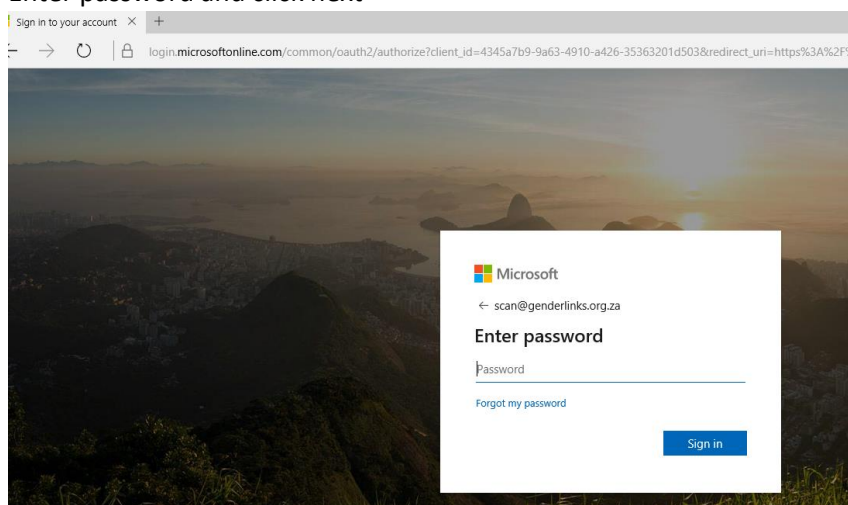
1. Go to www.office.com



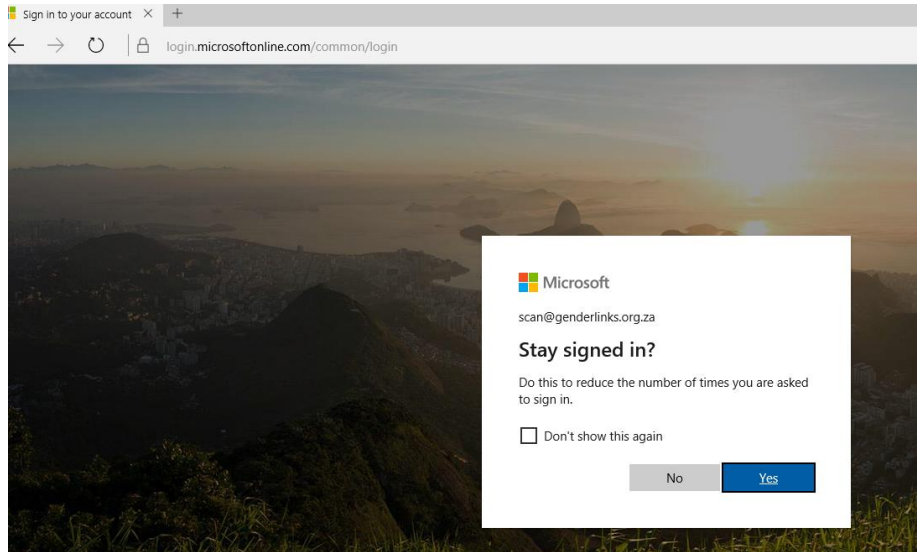
2. Click on Sign In and enter your email and click next



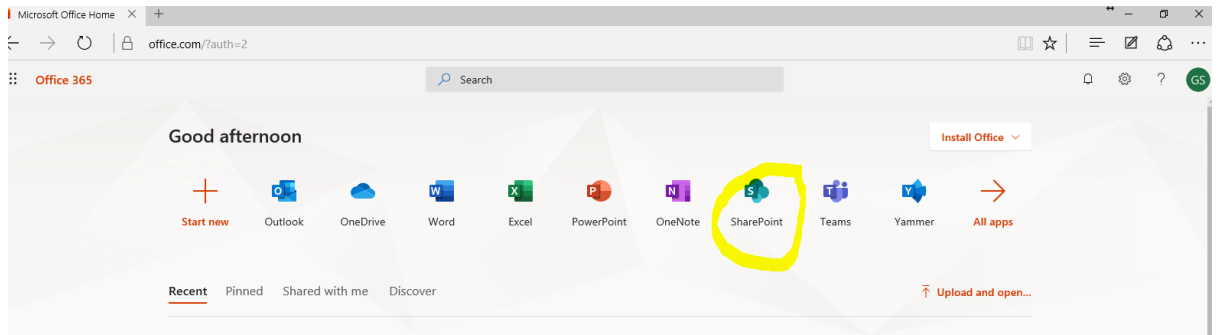
3. Enter password and click next



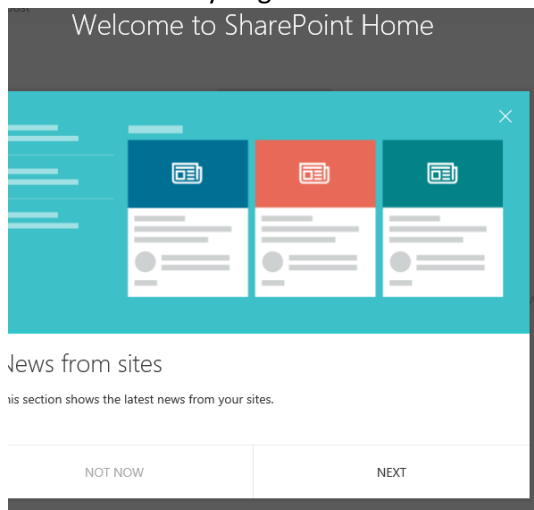
4. Click on yes below



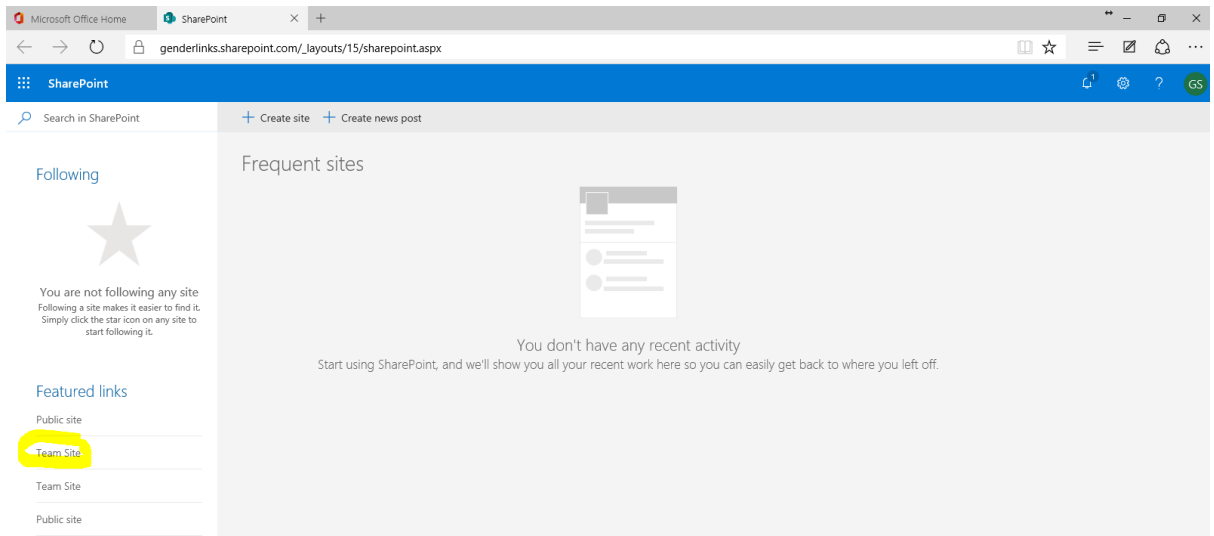
5. Click on SharePoint



6. Click on Next till you get to the SharePoint Landing page



7. On the Click on Team Site



8. The GL SharePoint Landing page will be displayed.

