

Annex A: Stage 1 - Report form: Briefing with Political heads and Management

Country: Namibia Facilitator: Sarry Xoagus-Eises

Municipality: Arandis Municipality (Erongo Region)

Date of meeting: 24-25 June 2010

Attendance: 1 (Mayor)

4 Management Team

NAME	M/F	DESIGNATION	PHONE	FAX	EMAIL
Daniel U Muhuura	M	Mayor	064 512400	064 512429	Mayor.atc@iway.na
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F, Husselmann	F	CEO	064 512400	"	Ceo.atc@iway.na

Buy-in to proceed with 'centre of excellence' process obtained?

The Mayor told the meeting is that his Council had a meeting before and decided on the way forward for the COE at Arandis. He said, they have decided on an earlier meeting as all Councillors had other commitments on 24-25 June to adopt the COE process at the town. He was mandated in the absence of some of his Councillors to meet GL Country facilitator with Management. The Arandis Council agreed with the process with the implementation of the COE. But have few reservations:

- That all Local Authorities in Namibia design a holistic Policy on Gender and domesticated by it's Council according to the uniqueness of that Authority.
- The Councillor (Mayor) gave us an example of any Policy in the country, e.g. Gender Policy that is countrywide and each Institution, NGO popularise it in his/her institution.
- The Council is worried and caution how each Council/Municipality can come up with its Policy and try to implement.
- Suggested that GL can go ahead with its training and capacity programme in Councils but consider their proposal.

At this point, I spoke to Ms Jacobs-Williams (phone as well on Skype) to ask for advice. The issue will be taken now to an envisage meeting between GL HQ and ALAN for further input and direction. I thank the Councils for engaging with the overall process of COE in its early stages. Their input has added value to the project.

Access to conduct a situation analysis obtained?

Access was given besides issues address above. The Council and management have completed all situation analyses forms (M & E). All key documents were collected in time.

Contact person/s for the process identified? *(Give name/s and position/s)*.

Patrick Haushona-Community Liaison officer (Arandis Town Council)