



## PROGRAMME

Inception meeting for the Key Gender Strategic Planning, Costing, and Capacity Building Workshop

Date: 08 August 2012

Venue: Cresta Hotel, Lusaka

Time: 09:00 AM

### Objectives

1. Consult and agree with state actors and non-state actors on updating and aligning the Zambia National Gender Policy and the Strategic Plan of Action to the SADC Gender Protocol and costing its implementation.
2. Share and explain planning tools to prepare for the Key Planning and Costing Workshop.
3. Agree on the pre-planning process within line ministries and cluster sectors ahead of the Key Planning and Costing Workshop.
4. Administer Training Needs Assessment and other M & E tools in preparation for the next stage.

TIME	ACTIVITY	WHO
08H30	Registration SADC GENDER PROTOCOL DVD	ALL
09H00 – 09H15	Introductions and warm up exercise	Mukayi Makaya, Gender Links
09H15 – 09H30	Official opening and objectives	Min of Gender and Child Development
09H30- 09H45	Aligning Gender Policy and Action Plan to the SADC Protocol on Gender and Development – conceptual framework	Colleen Lowe Morna, Gender Links
09H45 – 10H30	Presentation on key gender gaps identified in the Zambia 2012 SADC Gender Protocol Barometer Report	Margaret Machila, Consultant
10H30 – 11H00	TEA	
11H00 - 11H45	Exercise: Targets and baselines	All
11H45 – 12H30	Gender budgeting – exercise and presentation	All
12H30 – 13H00	Exercise: Clustering process	
13H00 – 14H00	LUNCH	
14H00 – 15H00	Group work – planning and budget framework	
15H00 – 16H00	Feedback and assignment in preparation for Key Strategic Planning, Costing and Capacity Building Workshop	Gender Links
16H00 – TEA	Evaluation, Wrap up, Vote of Thanks and Closure	Min of Gender and Child Development
17H00	ENDS	