

Annex A: Stage 1 - Report form: Briefing with Political heads and Management

Country: Zimbabwe

Facilitator: Priscilla Maposa

Municipality: Manyame Rural District Council

Date of meeting: 11 September 2012

Attendance:

NAME	SEX	ORG	DESIGNATION	PHONE	FA X	EMAIL
Mrs F. Guta	F	Manyame	CEO	+263712219107		ceo@manyamerdc.com
Mr. T. Chimbindi	M	Manyame	Admin	+263772811002		admin@manyamefdc.com

Buy-in to proceed with 'centre of excellence' process obtained?

Yes

Access to conduct a situation analysis obtained?

Yes

Contact person/s for the process identified? (*Give name/s and position/s*).

Mr. T. Chimbindi - *HR & Admin Manager*