

Stage 1 - report form: Briefing with Management

Country: South Africa

Facilitator: Ntombi Mbadlanyana

Municipality: Cape Agulhas Municipality

Date of meeting: 20 May 2013

Attendance:

NAME	DESIGNATION	PHONE	FAX	EMAIL
Cllr Richard Mitchell	Executive Mayor	0284255500	0284256689	rmitchell@capeagulhas.gov.za
Sam Ngwenya	Acting Municipal Manager	0284255500	0284257365	sngwenyal@capeagulhas.gov.za
Cllr Dirk Jantjies	Executive Deputy Mayor	0284255500	02849757609	Djantjies@capeagulhas.gov.za
Raymond Mokotwana	Chief Whip	0284255500	02849742877	Rmokotwana@capeagulhas.gov.za
Luzeth Smith	Human Development Manager	0284255500	0284286886	luzeths@capeagulhas.gov.za

Buy-in to proceed with 'centre of excellence' process obtained?

Yes, buy in has been obtained for the COE process to proceed within the council

Access to conduct a situation analysis obtained?

Yes, access to conduct the situational analysis has been obtained

Contact person/s for the process identified? (Give name/s and position/s).

Luzeth Smith – Human Development Manager